Guide for the automatic e-mail forwarding from the old e-mail domain to the new domain.

Developed by CMS /IT Centre

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By doing the following steps you will be able to receive e-mails on the new e-mail domain automatically if any one sent you an e-mail to your old e-mail address i.e <u>xyz@nwfpuet.edu.pk</u>

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	COMPOSE	🗌 🚖 Gmail Team	Tips for using your new inbox - Hi Shakir Welcome to your Gmail inbox Save everything With up to 30GB of space, you'll neve	0 ct 2
1	Inbox (3)	🗌 🚖 Gmail Team	How to use Gmail with Google Apps - Hi Shakir Work smarter with Gmail and Google Apps Manage Calendar meetings Googl	0 ct 28
	Sent Mail Drafts More ▼	🗌 🊖 Gmail Team	The best of Gmail, wherever you are - Hi Shakir Get the official Gmail app The best features of Gmail are only available on you	0 ct 28
			Account Created Learn how to use Gmail	
	Search people	10%	Mark as done	
	Looks like you don't have anyone to chat	Setup progress	Set a signature Change profile image	
	with yet. Invite some contacts to get started. Learn more	0 GB (0%) of 30 GB used Manage	60014 Google - <u>Terms of Service</u> - <u>Privacy Policy</u> - <u>Program Policies</u> Powered by Google*	
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Step#4	: A Small win	ndow screen will a	appear select setting as shown below.	
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Email Transfer Guide

Mail +	Settings	\$
COMPOSE Inbox (3)	General Labels Inbox Accounts Filters Forwarding and POP/IMAP Chat Labs Offline Themes Forwarding: Learn more Learn more	
Starred Sent Mail	Tip: You can also forward only some of your mail by creating a filter!	
Step # 6		
•	Fhen Click on the "Add a forwarding address" button as show below.	
(
In	x (3) Forwarding: Add a forwarding address	
Step # 7		
•	Enter your new email address in the box as shown below e.g.	
	<u>kyz@uetpershawar.edu.pk</u>	
	Add a forwarding address	
	Please enter a new forwarding email address:	
	Hext Cancel	
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	(a) Nilli II AND	
	C Distribution	
Step # 8: Click	on the Proceed button as shown below.	
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Step # 9: Confirmation code link will send to your new email address i.e. <u>xyz@uetpeshawar.edu.pk</u> as shown below.

		×
Add a for	warding address	
A confirma	ion code has been sent to verify permission.	
ок		

Step # 10

• Sign in into your new email inbox and click on the link shown below.

please click the link below to confirm the request:	
https://isolated.mail.google.com/mail/vf-%5BANGjdJ-Zn3jeu//ZQPzhlfhtplZ1luaBaAbj-hnl4ls5uRP455ydZidkldCblco9YFU	
xLuV1cODKCwAViHP3TImg8kzHXgrWtLEShtLUdiQ%5D-g-vd5Be9la8KYiCZU4tUf BlpY	

Step # 11

• You will receive a Confirmation successful message shown below.

******@nwfpuet.edu.pk may now forward mail to *******@uetpeshawar.edu.p

Step # 12

- Sign in again to your old i.e xyz@nwfpuet.edu.pk t.
- Click on **setting** option
- Select Forwarding and POP/IMAP.
- Click on " Forward a copy of incoming mail to enable the Email forwarding
- Click **Save** button.

Forwarding:	💿 Disable forwarding	
Learn more	Forward a copy of incoming mail to memory @uetpeshawar.edu.pk (in use)	Ł
	keep University of Engineering and Technology, Peshawar Mail's copy in the Inbox	
	Add a forwarding address	
	The Maximum also forward asks are a forward the second line of the	

THE END

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